

IMPORTANT NOTE for TEEN Volunteers at VBS

(Teens are defined as students entering grades 8-12 in August 2017)

Thank you to all the teens who have volunteered for Maker Fun Factory!

We plan to offer crew leader positions or station assistant positions to all the students whose forms were received by May 9, 2017.

For any teens who still wish to apply, we have started a waiting list. As you know, the exact number of teen positions depends on the enrollment of younger students. We will know the final enrollment of younger students in the first week of June. All teens will be notified the first week of June to let you know if we have enough positions for you to work at VBS.

St. Mary will also offer other service opportunities during the week and times of VBS. These jobs will be working with the Facilities Manager or the Festival Committee. Details will be announced.

Teens can also volunteer during the Festival on July 7, 8, and 9. Check the parish website for all the information about the Festival.

Thank you very much!
Judi Parker



Come Out of Your Shell!

June 26-30

Do you love God and love working with kids?
Will YOU join the adventure?

Adult volunteers, please contact Judi Parker
jparker@stmarychardon.org 286-6531

What is a Crew Leader?

- ◆ A crew leader's job is to guide a group of 5-6 kids to crafts, games, snacks, Bible story, video, and singing. Crew leaders encourage the kids, play with them, and help them participate in each activity. Being a crew leader is really fun!
- ◆ Crew leaders must attend ALL 5 days of Bible school.
- ◆ Crew leaders DO NOT have to plan the lessons.
- ◆ In selecting teen crew leaders, preference is given to St. Mary parishioners, experience at VBS, and having forms in early. Please also read the page "Information for Teen Volunteers".
- ◆ All crew leaders **MUST** attend ONE of the training meetings:
Saturday June 17, 10:30am OR Wednesday June 21, 7:00pm OR Sunday June 25, 7:00pm
- ◆ Crew leaders who are age 18 and older at the time of VBS must complete the Virtus program, including background check. Contact Judi Parker for information.

What is a Station Leader?

- ◆ Station leaders and assistants teach Vacation Bible school activities. The Stations are: **Bible Story, Crafts, Games, Snack, Video, Saints, Singing** and **Imagination** (simple experiments).
- ◆ Station leaders prepare a 20-minute lesson for each of the 5 days of Bible school and help gather materials. Detailed lesson plans are provided. Memorizing scripts is not required.
- ◆ Station assistants DO NOT have to work the entire week.
- ◆ Station leaders must complete the Virtus program, including background check.
- ◆ **Special talents** are also needed in the areas of: **decorating, painting, sewing costumes, acting, baking, photography, mailings, administration** and more. These tasks vary in time commitment and some can be completed in your own time before the week of Bible school.

For more information contact Judi Parker jparker@stmarychardon.org or 286-6531

Maker Fun Factory

2017 VBS Information for Teen Volunteers

Welcome teen volunteers! Thank you for helping our kids learn about God. We hope you have fun and learn some things too! Here is some information and requirements that you will need.

Application

- All volunteers must apply IN ADVANCE using the forms provided on the St. Mary website. No last-minute or walk-in registration for kids or volunteers. Teens (who are not volunteering) may not come and hang out with you during VBS.
- The registration deadline is **June 1** or whenever volunteer positions are full.
- The number of teen volunteers is LIMITED. (It's based on the number of children enrolled.) Preference is given to teens who are St. Mary parishioners, have previous experience at VBS, can attend all 5 days, and have their forms turned in early/promptly.
- The parent or guardian must fill out and sign the volunteer and medical forms.
- You must include phone numbers where the parent can be reached DURING the program.
- Teen volunteers MUST attend one of the training meetings.
- If teens are age 18 years or older at the time of VBS, they must complete the Diocese Virtus training. Please contact Judi Parker for information.
- The parents and teen volunteers agree to follow the rules of VBS and the directions of the adult supervisors. If rules and directions are not followed, or if there is any unacceptable behavior, the teen may be required to leave the program.

Dress

- Wear your VBS t-shirt! Dress for active play!
- Dress modestly and appropriately, since you are at Church.
- No cami tops, halter tops, bathing suits or revealing clothing.
- No soffe-type shorts or other short shorts, no yoga pants/shorts, no leggings.
- Wear gym shoes or sandals that stay on your feet.
- No flip flops, clogs, boots, or high heel shoes.

Hours

- Please arrive at 8:50am on the first day and 9:00am the rest of the days.
- Do not leave your crew or your station during VBS.
- Do not leave the St. Mary property during VBS.
- The VBS program is over at 12:30pm each day.
- If you have to leave early or will be absent, please give a note to Mrs. Parker.

Phones

- Contact numbers – PSR office 286-6531, Mrs. Parker 440-313-4040
- Cell phones must be turned off. **NO TEXTING OR PHOTOS.**
- Personal items can be stored in the PSR office.

Maker Fun Factory

2017 VBS Teen Volunteer Form Page 1

- Application deadline: **June 1** or whenever volunteer positions are full.
- Use these forms for students entering grades 8-12 and 2017 high school graduates.
- Parent/guardian must fill out and sign forms.
- Mail forms: St. Mary, attn: VBS Registration, 401 North St. 44024
- If you have questions, contact Judi Parker at jparker@stmarychardon.org or 286-6531

Teen Name: _____

Address: _____

City, State, Zip: _____

Parent Phone: _____

Parent Email: _____

Note: You will receive important VBS info, updates, meeting notices, etc at this email and phone.

School: _____ Grade (in Aug 2017): _____

T-shirt Size (Adult unisex S, M, L, XL, XXL): _____

Which days can you attend? _____

What area would you like to volunteer? For example: crew leader, games, Bible story, crafts, singing, snacks, photography, etc. Please give first and second choice:

Primary Emergency Phone Number: (Where parent can be reached **DURING** Bible school)

Name: _____ Phone: _____

If there are people (other than parents) authorized to pick up your student:

Name: _____ Phone: _____

Name: _____ Phone: _____

Name: _____ Phone: _____

Photo Release: St. Mary's has my permission to photograph my child(ren) for crew photo, website, news-letter, social media, brochures, TV monitors, and newspapers. YES: _____ NO: _____

Signed: _____ Date: _____

2017 VBS Teen Volunteer Form Page 2: Emergency Medical Authorization

Teen Name: _____

Date of Birth: _____

Health Insurance Company: _____

Member Number: _____

Group Name: _____

Group Number: _____

Emergency Contact Phone Numbers:

Mother's Name: _____

Cell Phone: _____

Home Phone : _____

Work Phone: _____

Father's Name: _____

Cell Phone: _____

Home Phone : _____

Work Phone: _____

Other's Name: _____

Cell Phone: _____

Home Phone : _____

Work Phone: _____

Part I — To Grant Consent:

I hereby give consent for the following providers and local hospital to be called:

Doctor: _____

Phone: _____

Dentist: _____

Phone: _____

Medical Specialist: _____

Phone: _____

Hospital: _____

Phone: _____

In the event reasonable attempts to contact me, the other parent or the emergency contacts at the phone numbers listed above have been unsuccessful, I hereby grant my consent for (1) the administration of any treatment necessary by my preferred doctor or preferred dentist as stated above, or in the event the designated preferred practitioner is not available, by another licensed physician or dentist, and (2) the transfer of the child to the preferred hospital stated above or any hospital reasonably accessible. This authorization does not cover major surgery unless the medical opinions of 2 other licensed physicians or dentists, concurring in the necessity for such surgery, or obtained before the surgery is performed.

Facts concerning my child's medical history, including allergies, medications being taken, and any physical impairments to which a physician should be alerted: _____

Signature of Parent/Guardian: _____ Date: _____

Do Not Complete Part II if you have Completed Part I

Part II — Refusal of Consent

I DO NOT GIVE MY CONSENT for emergency medical treatment of my child. In the event of illness or injury requiring emergency treatment, I wish the church/school to take no action or to:

Signature of Parent/Guardian: _____ Date: _____