



## St. Mary Parish School of Religion (PSR) Faith Formation

Our Mission Statement:

*We believe that "the definitive aim of catechesis is to put people in touch, in intimacy and communion, with the person of Jesus Christ."*

*Catechesi Tradendae, 5 -- John Paul II*

Dear parents and guardians,

Greetings! Hopefully, you are all enjoying a restful summer break! These are the days to be renewed as family, enjoying each other's company at home or on the road. Although summer has not yet officially begun, we are busy preparing for the next PSR school year for grades 1-8. We are still in the process of finalizing the PSR calendars, but will publish and upload them to the website as soon as we have confirmed all of the dates.

We have a vibrant PSR program here at St. Mary, which requires many volunteers. **Please prayerfully consider volunteering some of your time to assist with the program.** We have a variety of opportunities for you to share your gifts. We are currently in need of catechists/teachers and substitute teachers for both Sunday and Monday evenings, classroom aides, and traffic/hall monitors. Tuition waivers/discounts are available to weekly volunteers. For more information, please contact the PSR office.

**GRADES 1 – 5: PSR begins Monday, September 11 at 6:15 p.m.** Students will go to their classroom at 6:15 p.m. and parents will meet in the church at 6:30 p.m. for a very important parent orientation. Handbooks will be available and we will explain our program. Following orientation, parents will join their children in their classrooms. Attendance is expected for both parent and child.

**GRADES 6, 7 & 8: PSR begins Sunday, September 10 at 6:30 p.m.** You and your child are invited to attend the 5:30 p.m. Mass. Following Mass, students are to go to their classrooms while parents will remain in the church for a very important parent orientation. Following orientation, parents will meet the teachers in their classrooms to review classroom policies. Attendance is expected for both parent and child.

**Home School:** We offer a home school option for grades 1 and grades 3-8. Parents are expected to attend a parent orientation on either Sept. 19 at 10:00 a.m. or Sept. 20 at 7:00 p.m.

**Attendance:** Regular class attendance is crucial to a child's religious education. Please see the attached revised Attendance Policy for St. Mary PSR clarifying attendance expectations.

**Confirmation:** Students participating in our 8<sup>th</sup> grade PSR program and in need of the Sacrament of Confirmation should already be enrolled in our Sacramental Program for Confirmation. If your child is not yet enrolled, please contact the PSR office as soon as possible. All candidates must be registered in our PSR program or attend a Catholic elementary school to participate. Please note that Confirmation now requires two years of preparation beginning in the 7<sup>th</sup> grade. Current 7<sup>th</sup> grade students are required to attend PSR and begin special Confirmation sessions near the end of their 7<sup>th</sup> grade school year in order to receive the Sacrament of Confirmation next year when they are in eighth grade.

**First Reconciliation and First Communion:** To properly prepare our children for reception of the sacraments in second grade, first grade religious education (PSR or Catholic day school) is now a pre-requisite for second grade PSR.

**PSR Registration Form:** To participate in our program, families must be registered members of St. Mary Parish. All families are required to complete and return the ***PSR Student Registration Form***. Forms may be downloaded from the parish website or picked up in the PSR or parish offices. Registration forms, along with your tuition payment, are to be returned to the PSR office by **Monday, August 14**. This deadline is necessary for timely receipt of textbooks and to minimize shipping costs.

**No student will be placed in a classroom until a registration form (including the emergency information) is completed and tuition is paid. In addition, no registrations will be processed on opening PSR night.**

The tuition schedule for St. Mary's PSR program this year is as follows:

- 1 student - \$95
- 2 students - \$155
- 3 or more students - \$200
- Home School Option - \$70 per student
- Family Out of Pocket Maximum - \$200

***\*\* Early Bird Discount of \$10 per family for all paid registrations received by August 1***

***\*\*Please note that due to the number of last-minute registrations, we have added a \$10 late fee per family for any registrations received after Monday, August 14 to help offset any additional expenses.\*\****

**Please make checks payable to St. Mary, PSR.** In the event of financial difficulty, please call Jeannette Stone at 286-6531 x33 to make alternate arrangements. Please mail or bring the completed registration form(s) together with your payment to:

**St. Mary PSR  
401 North Street  
Chardon, OH 44024**

**New Student Baptismal Certificates:** Please note, all parents of new PSR students need to submit a copy of their child's Baptismal Certificate. Please include a copy with your completed registration form.

We look forward to working with you closely as we journey together on the path of forming our young people in the Faith. Please feel free to contact us at the PSR Office at [psroffice@stmarychardon.org](mailto:psroffice@stmarychardon.org) or 286-6531 if you have any questions or concerns. May the Holy Spirit guide us in all that we seek to do for the glory of the Kingdom of God!

Sincerely yours in Christ,

*Mrs. Jeannette Stone*

Parish Catechetical Leader  
[jstone@stmarychardon.org](mailto:jstone@stmarychardon.org)  
440-286-6531 x33

## ST. MARY PARISH SCHOOL OF RELIGION ATTENDANCE POLICY

Our parish provides an opportunity for children to attend PSR each and every year, in support of the Baptismal responsibilities parents bear as the “primary teachers of the Catholic Faith” to their children. As our curriculum is based on a spiral scope and sequence, students engage their coursework in an age-appropriate manner each year as a part of their ongoing Religious Education. The vast majority of our students make this progress year after year, and the benefits are a testimony to the faith lives of the families in our parish community.

Faith formation is a lifelong experience and regular attendance is critical for success. A student experiences greater and longer-lasting benefit and has increased confidence with consistent participation. Students registered in PSR are expected to attend classes and miss class only when there is a serious reason such as illness. At the same time, ***children who are kept out of classes over one or more years become disadvantaged, and may be evaluated for readiness and required to make up a portion of any Religious Education work they missed before they are re-enrolled in PSR.***

In classes directly involving preparation for reception of Sacraments (Grades 1, 2, 7, and 8) regular attendance ensures the success of class-based communication, group discussion, reflection, and community-focused action. ***Students in sacramental years are expected to be present for at least 75% of all scheduled classes. All other students are expected to be present for at least 60% of all scheduled classes.***

If a student must be absent from PSR class, a parent/guardian should call the PSR Office attendance line at 286-6531 x18 stating the student’s name, grade, teacher, and reason for the absence. The student is expected to submit the make-up work covered in the missed class. Excessive absences or failure to turn in make-up assignments may result in a family interview with the Parish Catechetical Leader or Pastor.

### Religious Education and Extra-curricular Activities

PSR assists parents in their carrying out their Baptismal responsibility as “primary educators” of the Catholic faith to their children. This includes those parents who choose extracurricular programs for their children that may, on occasion, conflict with PSR class sessions. Parents are strongly urged to review our Attendance Policy and exercise good judgement in planning their children’s schedules.

If sports or other outside activities will be a known conflict, parents are encouraged to contact the PSR Office to discuss the options available to them to complete PSR for the current year. A reasonable solution will be sought that is mutually beneficial to all parties and will also satisfy the requirements for promotion to the next grade level.

### St. Mary PSR Student Registration 2017-2018 Registrations Due: August 14, 2017

**Please Note: Early Bird Discount of \$10 per family for all paid registrations received by August 1.  
Late Fee of \$10 per family for all registrations received after August 14.**

**Family Information – Please complete a separate Student Information Form for each student**

Primary Parent's Name(s): \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_ Primary Phone: \_\_\_\_\_  
Father's cell phone: \_\_\_\_\_ Mother's cell phone: \_\_\_\_\_  
Primary Email: \_\_\_\_\_

**Complete ONLY if child(ren) reside at two locations:**

Secondary Parent's Name(s): \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_ Primary Phone: \_\_\_\_\_  
Father's cell phone: \_\_\_\_\_ Mother's cell phone: \_\_\_\_\_

Student(s) Full Name	Gender (M/F)	Grade	New ** Student (X)	Home School (X)
1.				
2.				
3.				
4.				

**By registering my child(ren) for PSR, I acknowledge receipt of the St. Mary PSR Attendance Policy**

**\*\*New Students: Where did the student(s) attend Religious Ed. last year? \_\_\_\_\_**

**Student(s) Photo Release**

We understand that permission is required for our child(ren)'s photograph to be published. By signing, I grant permission for our child(ren)'s photograph to be published in St. Mary's parish newsletter, publicity brochures, on the church monitors, app, and St. Mary website. This permission is given for the duration of our child(ren)'s education in St. Mary's PSR program.

Parent/Guardian signature: \_\_\_\_\_  I grant permission  I refuse permission

**Volunteer Opportunities** Your help is appreciated. Please check if you are able to help in any way.  
 Substitute teacher grade: 1 2 3 4 5 6 7 8  Classroom Aid  Traffic/Hall Monitor

**TUITION: 1 Student: \$95 2 Students: \$155 3+ Students: \$200 Homeschool: \$70 each student**  
**\*\*\$10 Early Bird Discount per family if registered and paid by August 1\*\* Family out of pocket maximum: \$200\***  
**\*\*\$10 Late Fee per family for all registrations received after August 14 \*not including late fee**

**TUITION IS DUE WITH REGISTRATION – to make alternate tuition arrangements, please contact the PSR Office  
Please make checks payable to St. Mary, PSR**

<b>Office Use Only:</b> Registration received: _____ Tuition Due: _____ Amount Received: _____
<b>Parishioner Status verified:</b> <input type="checkbox"/> Late Fee <input type="checkbox"/> Early Bird Discount <input type="checkbox"/> Check # _____ Cash <input type="checkbox"/>

**Student Information (Please complete a separate Student Information Form for each student)**

Name (First Middle Last): \_\_\_\_\_ Preferred (1<sup>st</sup> Name): \_\_\_\_\_  
 Birth Date: \_\_\_\_\_ Birthplace (city,state): \_\_\_\_\_  
 Current Public School: \_\_\_\_\_ Grade: \_\_\_\_\_  
 Birth Mother (first, **Maiden**, last): \_\_\_\_\_ Religion: \_\_\_\_\_  
 Birth Father (first, last): \_\_\_\_\_ Religion: \_\_\_\_\_  
 Student lives with:  Mother  Father  Stepmother  Stepfather  Other: \_\_\_\_\_  
 Custodial issues: \_\_\_\_\_  
 Learning disabilities or educational concerns (ADHD, etc.): \_\_\_\_\_

**NEW STUDENT Sacramental Information – New Students please provide a copy of Sacramental certificates**

Baptism:  yes  no      First Communion:  yes  no      Confirmation:  yes  no

**Emergency Medical Authorization**

Purpose: To enable parents to authorize emergency treatment for children who become ill or injured while under church authority, when parents cannot be reached.

**Only Part I or Part II must be completed.**

**PART I – TO GRANT REQUEST**

In the event reasonable attempts to contact me at \_\_\_\_\_ or \_\_\_\_\_  
Phone Other Parent/Custodian  
 at \_\_\_\_\_ or \_\_\_\_\_ at \_\_\_\_\_  
Phone Alternate Adult/Relationship Phone

have been unsuccessful, I hereby give my consent for the administration of any treatment deemed necessary by:

Dr. \_\_\_\_\_ at \_\_\_\_\_ or \_\_\_\_\_  
Preferred Physician Phone  
 Dr. \_\_\_\_\_ at \_\_\_\_\_, or in the event the designated  
Preferred Dentist Phone  
 preferred practitioner is not available, by another licensed physician or dentist; and the transfer of the child to  
 \_\_\_\_\_ or any hospital reasonably accessible.  
Hospital

This authorization does not cover major surgery unless the medical opinions of two other licensed physicians or dentists, concurring in the necessity for such surgery, are obtained before surgery is performed.

Facts concerning the child’s medical history (epilepsy, asthma, diabetes, heart problems, ADHD, etc.) including allergies, medications being take, and any physical impairments to which a physician should be alerted: \_\_\_\_\_

\_\_\_\_\_  
Date Signature of Parent/Guardian Address

**\*\*DO NOT COMPLETE PART II IF YOU COMPLETED PART I\*\***

**PART II – REFUSAL TO CONSENT**

I **do not** give my consent for emergency medical treatment of my child. In the event of illness or injury requiring emergency treatment, I wish the church authorities to take no action or to: \_\_\_\_\_

\_\_\_\_\_  
Date Signature of Parent/Guardian Address

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